



McCORMICK

COMMISSION OF PUBLIC WORKS

Minutes

Regular Meeting

5:00 pm, January 8, 2020

Chairman Charles Hegler called the monthly meeting to order with Commissioner Leonard Bowick, Commissioner George Long, General Manager Adam Hedden, Superintendent James Robinson and Office Manager Cheryl Daniels present.

On a motion by George Long, seconded by Leonard Bowick, the Commissioners approved the December 2019 regular meeting minutes, December 2019 Accounts Payable and November 2019 Financial Statement.

Safety Committee Update:

Safety training for the month of January will be Hearing Safety.

Cheryl Daniels – Office Manager

Cheryl stated that the office will close on January 15 at 1:00 pm to upgrade the computer system.

James Robinson – Superintendent

JR stated that the safety training for the month of January will be hearing safety. Overall, operations are running smoothly.

Glenn Hill – Chief Waste Water Operator

Mr. Hegle presented Glenn's report

The pump at Westowne lift station should be back this week. Julian Mears with McCormick County is going to blade the roads for us. Overall, operations are running smoothly.

Edward Deason – Chief Water Treatment Operator

Mr. Hegler presented Edward's report

The lake level as of Monday, January 6 was 327.31feet. We got C12 regulators on order from Chlorinator Sales and Service.

Settling basins are being washed this week. Overall, operations are running smoothly.

Adam Hedden – General Manager

Water Plant:

Letting – Currently all parts of the project are out for bid. They are due next week the 16th. We've had good response to the advertisement so far with 13 contractors looking at plans for the plant and 11 contractors looking at plans for the tank and water lines. We are still waiting for SHPO and ACHP to give

their approval. We spoke with the USDA yesterday and they are working to get us an update. There were some questions on the meter bids, and we intend to have those submitted to the board at the same time as the recommendations for the other remaining project bids. The submission of these recommendations will depend on several things involved in the bidding and evaluation process. It is possible that things progress at a rate where we could need to call a special meeting either late January or early February to avoid losing two weeks of time. We should know more about this in the next 10 days.

We are in the process of obtaining interim financing last Thursday. He has since been working with us and our bond attorney to develop a calendar that coordinates the action items associated with financing with the construction action items. The good news is we are not crunched for time and interest rates are down some over the past month.

Wastewater Sewer Use Ordinance – Due to a shortened December and an emphasis on the projects out for bid, this item did not get pushed forward this past month. It will be a priority in January.

Wastewater Plant Grant – The RIA approved the bid form and gave us permission to bid the project. The project was advertised with bids due January 16th. So far only one contractor has requested plans (P.F. Moon). Turnipseed spoke with the RIA to suggest moving the bid date back to February 6th. The RIA has approved. The thought is to move the date back past the bid date of the water plant in hopes that the winner of the plant and maybe some others will also decide to bid the wastewater project. We do not have an issue with the current plan holder and can award to one contractor. However, if possible, we would like to have more than one bidder to ensure we are getting the best price.

Wholesale Power – We are still waiting on Morgan Stanley regarding finalizing the pre-pay contract. The market was below the minimum discount and we are currently waiting on the next period this month that they can review the discount to possibly execute the transaction.

Rate Study – Data has been provided and the review should be complete in late January.

Employee Personnel Handbook is complete. We are to review and discuss. It will be voted on next month.

Excess Equipment –None sold in December. We plan on advertising a bucket truck this month.

There being no further business, Mr. Hegler made motion to adjourn meeting.

Respectfully Submitted,

Cheryl W. Daniels

Office Manger

