



# McCORMICK

COMMISSION OF PUBLIC WORKS

## *Minutes*

### **Regular Meeting**

**5:00 pm, December 12, 2019**

Chairman Charles Hegler called the meeting to order with Commissioner Leonard Bowick, Commissioner George Long, General Manager Adam Hedden, Superintendent James Robinson and Office Manager Cheryl Daniels present.

**On a Motion** by Commissioner George Long, seconded by Leonard Bowick, the Commissioners approved the November 2019 Regular Meeting Minutes, November 2019 Accounts Payable and the October 2019 Financial Statement.

### **Safety Committee Update:**

Safety Training for the month of December will be Lock Out and Tag Out

### **Cheryl Daniels ~ Office Manager:**

Operations are running smoothly in the office.

### **James Robinson ~ Superintendent:**

JR stated that safety training for the month of December will be Lock out and Tag out. Overall, operations are running smoothly.

### **Glenn Hill ~ Chief Waste Water Operator:**

Mr. Hegler presented Glenn's report:

The #1 pump at Westowne lift station is out. Darby Electric has picked it up and we are waiting to hear from them. Overall, operations are running smoothly.

### **Edward Deason ~ Chief Water Treatment Operator:**

Mr. Hegler presented Edward's report:

The lake level as of December 9 was 323.74 feet. The county valve is open, resulting in less water usage. Overall, operations are running smoothly.

### **Adam Hedden ~ General Manager:**

Bids were received on December 6<sup>th</sup> for the meters. They were higher than expected and are being evaluated. SHPO came back with comments on the other parts of the project. Their comments were aimed at the formatting associated with the information board for the water plant. The USDA usually wants to wait on this to be cleared up before allowing a project to bid. However, as this was a small issue that will not affect the overall direction or cost of the project, we wrote a letter requesting permission to bid while we worked with SHPO to finalize the details of the formatting. The USDA acknowledged that this was the only thing not ready and agreed to

allow us to proceed at our own risk. Being that the risk was very minimal, if any, we decided to move forward with posting the rest of the project. This includes the water plant, water lines, valves, and water tower. Bids are to be in by January 16.

We still expect to start the process of obtaining interim financing in January. Once we see the rest of the bids for the project in January, we will have a better idea on the start time of projects and the invoicing.

Wastewater Plant – The Ordinance needs DHEC approval. We are working through the local approvals needed for DHEC.

DHEC approval has been obtained for the Wastewater Plant Grant. The RIA is reviewing the bid form and we are waiting on their comments for approval. Once we receive their approval, we will advertise the project. A bid opening is expected in January.

Wholesale Power – We were changed over to the Kings Mountain Energy Center in November. The prepay gas contract was delivered. We are now waiting on Morgan Stanley. The market is currently below the minimum discount but trending up. Therefore, Morgan Stanley is waiting until late January to execute the transaction.

NTE Energy Services reached an agreement with NTE Carolinas that will allow them to continue to provide certain customer support services. This will be for approximately 20 hours per month at no cost to us.

Data has been provided for the rate study and the review should be complete in late January.

Employee Personnel Handbook is complete. A copy was handed out to the commissioners to review before January meeting.

No excess equipment was sold this past month. We plan on trying it for a week this month and if it does not bring our minimum price we will advertise it again in January.

There being no further business, Mr. Hegler made motion to adjourn.

Respectfully Submitted,



Cheryl Daniels  
Office Manager