



McCORMICK

COMMISSION OF PUBLIC WORKS

Minutes

Regular Meeting

5:00 pm, July 11, 2019

Chairman Charles Hegler called the meeting to order with Commissioner Leonard Bowick, Commissioner George Long, General Manager Adam Hedden, Superintendent James Robinson and Office Manager Cheryl Daniels present.

On a Motion by Commissioner George Long, seconded by Leonard Bowick, the Commissioners approved the June 2019 Regular Meeting Minutes, June 2019 Accounts Payable and the May 2019 Financial Statement.

Safety Committee Update:

Safety Training for the month of July will be Basic Equipment Safety and Usage.

Cheryl Daniels ~ Office Manager:

Cheryl stated that the auditors will be here on Friday, July 19. The office will close on Thursday afternoon, July 25, for a training session with our software company. Overall, operations are running smoothly in the office.

James Robinson ~ Superintendent:

JR stated that safety training for the month of July will be Basic Equipment Safety and Usage. The sewer tap has been made on Highway 378 East for Eddie Quarles. Overall, operations are running smoothly.

Glenn Hill ~ Chief Waste Water Operator:

Mr. Hegler presented Glenn's report:

The gate opener has been installed. They have not received the new vertiline pump and meter at this time. They have the lab recertification ready to send to DHEC. Overall, operations are running smoothly.

Edward Deason ~ Chief Water Treatment Operator:

Mr. Hegler presented Edward's report:

The lake level as of Monday, July 8, 2019 was 329.72 feet. Overall, operations are running smoothly.

Adam Hedden ~ General Manager:

- ❖ Water Plant
 - Letting – Update on USDA loan
 - SCDOT – Encroachment permit approved.
 - SCDOT – Storm water permit – Application submitted for permit. SCDOT replied and wanted two driveways included in the information and asked the storm water permit to be resubmitted under the driveway permit.
 - SCDHEC – Storm water permitting – permit received.
 - Water Meters – Specs written this week and will be submitted to USDA by Friday.
 - Legal – Addendum to Legal Services Agreement complete. The Town has signed the document and it was submitted to the USDA this week.
 - Interim Financing – We need the letting date before moving further.
- ❖ Wastewater Plant – Ordinance needs DHEC approval. Still waiting on approval.
- ❖ Wastewater Plant Grant – Kickoff conference call with RIA scheduled for next week.
- ❖ Burger King – Waterline is complete. Minor cleanup and sidewalk replacement to be completed soon. On the electric side, temporary power has been established. A permanent connection will be made once BK notifies MCPW they are ready. BK has paid for their portion of the water line and their deposits on all utilities. They still owe MCPW for the permanent connection of power.
- ❖ Wholesale Power – Update on proposal for savings. Morgan Stanley has partnered with Tennergy and is ready to move forward with the pre-payment deal. Tennergy is an energy acquisition corporation in Tennessee. The Corporation's purpose is to purchase and resale natural gas to municipal utilities and public utility districts at competitive prices. They structure prepayment projects that allow public systems to receive a discount off their monthly pricing. The expected closing of the deal is September.
- ❖ Employee Personnel Handbook – The firm looking at our handbook commended us on the work we did and said they should be finished with the review next week. They apologized for taking so long.
- ❖ County TTHM – The county was cited by SCDHEC for their TTHM levels in a few areas on their system. They asked us to meet with them to discuss options. After meeting, it was agreed we would test TTHM levels at all of the connection points to see what levels were entering their system. The tests came back and showed the TTHM levels at all of the connection points with the county were .0319 or less. The SCDHEC limit is .0800 or less. This information has been passed along to the county. We will continue to assist them in any way we can.

- ❖ Document Scanning – All of our right of way documents are scanned and organized. Approximately 90% of our drawings are scanned and should be completed by Friday. Scanning of the SCDOT permits has been started but will not be completed with this project. We will work on a plan to get those finished as well.
- ❖ Moving Drawings – Drawings have been moved to the storage room permanently.
- ❖ Equipment – Line Truck – We are still searching but have our name in with the auction firm that sells SCE&G trucks.

There being no additional business Chairman Hegler made motion to adjourn the meeting.

Respectfully Submitted,

Cheryl W. Daniels
Office Manager