



McCORMICK

COMMISSION OF PUBLIC WORKS

Minutes

Regular Meeting

5:00 pm, November 8, 2018

Chairman Charles Hegler called the meeting to order with Commissioners George Long, Commissioner Leonard Bowick present, along with Superintendent James Robinson, General Manager Adam Hedden, Office Manager Cheryl Daniels.

On a Motion by Commissioner George Long, seconded by Leonard Bowick, the Commissioners approved the October 2018 Regular Meeting Minutes, October 2018 Accounts Payable and the September 2018 Financial Statement.

Safety Committee Update:

Safety Training for the month of November will be Power Tool Safety.

Cheryl Daniels ~ Office Manager:

Cheryl stated that we have started interviewing for the office clerk position. The Christmas dinner is Saturday, December 1 at Montague's. The 2019 holiday list, meeting schedule, cut off dates and meter reading dates were approved. Overall, all operations are running smoothly.

James Robinson ~ Superintendent:

James stated that safety training for the month of November will be power tool safety. The water and sewer taps have been made on Brown Street. Overall, operations are running smoothly.

Glenn Hill ~ Chief Waste Water Operator:

Adam presented Glenn's report. The generator at Hawe Creek lift station is back in operation. They have not received the new pump for West Town yet. The toxicity tests were good. Hill's report attached as information.

Edward Deason ~ Chief Water Treatment Operator:

Mr. Hegler presented Deason's report. The lake level as of November 5, 2018 was 326.37 feet. They are having trouble with the lake pump#2. They believe it is a valve not opening and closing property. Overall, operations are running smoothly.

Deason's report attached as information.

Adam Hedden ~ General Manager:

- ❖ Water Intake Project — An agreement has been reached with the contractor on the amount for the final change order. Final drawings have been received and working on finishing paperwork necessary for the RIA to close out the project in December.
- ❖ Water Plant
 - Water Tower Property – Property is cleared. The next step is boring. We are getting pricing for the project.
 - Letting – The plans are out to the USDA for review.
 - Interim Financing – We need the letting date before moving further.
- ❖ Wastewater Plant – The ordinance update is very extensive due to the age of the document. The Response Plan and the Consultant are reviewing the draft. Both are due to SCDHEC by November 30.

Wholesale Power – SCE&G emailed over the Network Integration Transmission Agreement (NITSA). We are on schedule for January 1 as the change date to NTE.

The dump truck has been purchased and is in Lexington for modifications to the bed. We are still looking for a line truck.

The problem with the September bills appears to have been with the postal processing in North Carolina. It has been addressed and the bills were on time this month.

Hedden's report attached as information.

New Business:

Adam presented a new procedure for adjusting water leaks. It basically just adjusts the bill to our cost, which can help the customer considerable if they have a big leak. George Long made motion to accept this as policy, seconded by Leonard Bowick.

There being no additional business Chairman Hegler motioned that the meeting be adjourned. The Commissioners were in agreement.

Respectfully Submitted,



Cheryl Daniels
Office Manager