



## **Minutes**

### **Regular Meeting**

**5:00 pm, October 12, 2023**

Chairman Leonard Bowick called the monthly business meeting to order at 5:01 p.m. with Commissioner Leonard Bowick, Commissioner George Yeldell, Commissioner Kent Kelly, Office Manager Deborah Peeler, and Foreman Kevin Ashley present. General Manager Cheryl Daniels, Superintendent James Robinson, Chief Waste Plant Operator Glenn Hill, and Chief Water Plant Operator, Eddie Brown were absent.

On a motion by Commissioner Kelly, seconded by Commissioner Yeldell, the commissioners voted to unanimously approve the agenda as presented.

On a motion by Commissioner Kelly, seconded by Commissioner Yeldell, the commissioners voted unanimously to approve the September meeting minutes, September accounts payable and financial statements as submitted.

The following comments were presented by department heads.

Deborah Peeler, Office Manager, presented the following report:

- Office staff took four new deposits for service during the month of September.
- Sixteen customers were disconnected for non-payment on 9/20/23.
- Office staff created seventy-seven work orders from customer calls during the month of September.
- Turnipseed Engineers submitted a Construction Permit Application for the “Chlorine Dioxide System” project at the Water Treatment Plant.
- Turnipseed Engineers submitted an advertisement to The Journal Messenger for bids on the “Construction of Isolation Valve Installation” project. This should be in the 10/12/2023 and 10/26/2023 editions. The bid opening date is set for November 16, 2023, at 2:00 p.m.
- Overall, operations are running smoothly.

Superintendent, James Robinson, report was presented by Foreman Kevin Ashley:

- The crew repaired 4 water leaks.
- We received 18 locates for SC 811.
- Crew replaced 2 existing water meter service lines.

- The crew started locating vacant water meters that Vanguard did not change out.
- Precise Sealcoating patched asphalt cut-outs from previous water leak repairs.
- Crew continues to trim trees and spray poles in their spare time.
- Overall, operations are running smoothly.

Glenn Hill, Chief Wastewater Plant Operator's report for his department was read by Commissioner Leonard Bowick:

- Our annual toxicity sampling passed.
- Our new employee, Jonathan Self, is working out very well.
- Overall, operations are running smoothly.

Eddie Brown, Chief Water Plant Operator's report was read by Commissioner Leonard Bowick:

- J. Strom Thurmond reservoir had elevations September 1, 2023, of 326.78 ft and a final elevation September 30, 2023, of 326.42 ft.
- Marchman Instrumentation and Control Specialist, LLC has continued to work at the water treatment plant addressing sample pumps, electrical issues, and the necessary wiring for the chlorine dioxide system at the water treatment plant.
- The skid and bulk storage tank for the chlorine dioxide generation system have been positioned and permanently mounted. The necessary electrical requirements and communication cables have been pulled and put into place for the chlorine dioxide system.
- Turnipseed Engineers received one response regarding bidding of the motive water and quill tap for the chlorine dioxide system. Chandler construction was the only bidder. Turnipseed Engineers was to notify Chandler Construction and give them an okay to proceed. Once a response is received from Chandler Construction, the work will be scheduled.
- Daily operations for water production are going very well and professionally.

Cheryl Daniels, General Manager, was on a 30-day separation due to her 9/30/2023 retirement and did not present a report.

Commissioner Kelly had questions for our attorney regarding regulatory policies for municipalities. Mr. Padgett stated that he would gather some information.

There being no further business, a motion to adjourn was made at 5:16 p.m. by Commissioner Kelly, seconded by Commissioner Yeldell, with all in favor.

Respectfully Submitted,

**Deborah Peeler**  
**Office Manager**