



Minutes

Regular Meeting

5:00 pm, August 10, 2023

Chairman Leonard Bowick called the monthly business meeting to order at 5:03 p.m. with Commissioner Leonard Bowick, Commissioner George Yeldell, Commissioner Kent Kelly, General Manager Cheryl Daniels, Office Manager Deborah Peeler, Superintendent James Robinson, and Chief Waste Plant Operator Glenn Hill present. Chief Water Plant Operator, Eddie Brown, was absent from the meeting.

On a motion by Commissioner Yeldell, seconded by Commissioner Kelly, the commissioners voted to unanimously approve the agenda as presented.

On a motion by Commissioner Yeldell, seconded by Commissioner Kelly, the commissioners voted unanimously to approve the July meeting minutes, July accounts payable and financial statements as submitted.

The following comments were presented by department heads.

Deborah Peeler, Office Manager, presented the following report:

- Office staff took three new deposits for service during the month of July.
- Seventeen customers were disconnected for non-payment on 7/20/23.
- Office staff created sixty-two work orders from customer calls during the month of July.
- There has been a change in Safety Officer effective August 1st. Toni Kirkland will now be handling our safety program.
- On August 4th Holly Hatchett with United Systems spent time with me and Nick Bowick regarding the automatic read water meters. We are trying to work out bugs with the new meter reading equipment/software before putting them online with our billing software. She is scheduled to return on August 8th to continue working.
- On August 10th West Carolina Telephone will be replacing a software server in our office. This is one of a few that will need replacing due to age and performance.
- Overall, operations are running smoothly.

Superintendent, James Robinson, presented the following report:

- The crew repaired a water leak on County Road.

- Our crew changed and rebuilt 3-phase pole and service due to a wreck on Hwy. 221.
- We helped the waste plant staff replace the gate at Westowne Lift Station.
- We met Matt Marchman at the lake and assisted with replacement of the motor on Pump 1.
- We had 12 locate requests from SC 811.
- The crew sprayed power poles and bushhogged right of ways in our spare time.
- Overall, operations are running smoothly.

Glenn Hill, Chief Wastewater Plant Operator presented the following report for his department:

- The waste treatment plant had its annual DHEC inspection on 8/3/2023. The inspector said everything looked good.
- Matt Marchman has replaced all the lift station control panels.
- Overall, operations are running smoothly.

In Chief Water Plant operator Eddie Brown's absence, Deborah Peeler read the following report for his department:

- J. Strom Thurmond reservoir had elevations for the month of July 2023 at the first of the month of 330.61 ft and finished July 2023 at 331.0 ft.
- Notice was received by the Office of Environmental Laboratory Certification that McCormick CPW process control lab has been recertified until August 10, 2026. A new laboratory certificate along with certified parameters has been issued effective immediately.
- Proficiency testing results were received from ERA for water study WS 323. The water treatment plant staff successfully completed and passed all parameters for calendar year 2023.
- McCormick county experienced harsh weather on the evening of July 20, 2023. Lightning struck the raw water pump station during the outburst of severe weather. The motor for raw water pump number one was damaged during the storm, along with the soft start for the electronic drive cabinet. Matt Marchman with Marchman Instrumentation and Control Specialist, LLC, who has been retained as an electrical specialist, coordinated the removal of the damaged motor, and installation of our spare motor. The removal of the damaged motor and installation of the spare motor placed raw water pump one back online. A new soft start for the electronic drive was also installed. The damaged motor is at a repair shop to get the windings rewound. Once the motor is returned, McCormick CPW will have a spare motor in the event of another raw water pump failure. An insurance claim has been initiated.
- McCormick CPW has consulted with Marchman Instrumentation and Control Specialist, LLC on sample pump and electrical issues at the water treatment plant. A proposal and budget were given to the general manager. The proposal has been shared with me. Once staff have had time to thoroughly review the proposal and discuss, a recommendation will be made.
- Randy Bush with Thornton, Musso & Bellemin, Inc. was given the okay to proceed with the chlorine dioxide system that was proposed after his site visit on July 6, 2023.
- MR Systems is working on a proposal for SCADA upgrades for the liquid lime feed system and sodium hypochlorite (MIOX) generation. These two tasks were not

completed during their site visit July 5-7, 2023. Additional infrastructure will need to be provided by McCormick CPW along with additional work by MR Systems to complete these two tasks. Their proposal, once received, will let McCormick CPW know what is needed to get these systems on SCADA, for monitoring purposes. Once McCormick CPW receives said proposal, reviews it, then a recommendation will be made by staff.

- August 2, 2023, through August 13, 2023, I will be out of the office due to family medical issues. I will return on August 14, 2023. If needed, feel free to contact me, I am always available by phone or email. (864) 602-3823 or ebrown@mccormickcpw.com.
- Daily operations for water production, for the better portion of time, have been proceeding effortlessly and efficiently.

Cheryl Daniels, General Manager, presented the following report:

- I attended the Carolina Power Partners (CPP) Operating committee meeting in Concord, NC on Wednesday, July 12.
- Virginia Wetzel with SC Rural Infrastructure Authority (RIA) came for a monitoring site visit on Friday, July 21 to review the work on the Wastewater Treatment Plant Project Grant #R-19-1212. Graham Sizemore with Goodwyn, Mills and Cawood (GMC) attended as project engineer. We toured the waste treatment project and then reviewed all documentation pertaining to the project. Everything went well – we are awaiting written approval for close out of the project.
- CPR training was held in our conference room on Thursday, July 27. We had a good attendance, but there will be a make-up date set soon for those who could not attend.
- SCDHEC has approved the Isolation Valve Installation Project. (approval letter included in package) The project should go out for bid in the next few weeks.
- David Tyre with Turnipseed Engineers will be advising us of the water meter replacement project in the next few days. They are communicating with Vanguard as to the completion of the installation of meters.
- We are advertising for a waste plant trainee and a maintenance man. Hunter's last day was July 28. Evan Williams is helping at the waste plant until we can hire a trainee. We have a couple of interviews scheduled next week.

A brief discussion regarding the Town of McCormick's request that CPW consider relocating a water line in front of Town Hall due to a project they are conducting. A decision has not been agreed on at this time.

There being no further business, a motion to adjourn was made at 5:23 p.m. by Commissioner Kelly, seconded by Commissioner Yeldell, with all in favor.

Respectfully Submitted,

Deborah Peeler
Office Manager