



## **Minutes**

### **Regular Meeting**

**5:00 pm, September 14, 2023**

Chairman Leonard Bowick called the monthly business meeting to order at 5:01 p.m. with Commissioner Leonard Bowick, Commissioner George Yeldell, Commissioner Kent Kelly, General Manager Cheryl Daniels, Office Manager Deborah Peeler, Superintendent James Robinson, Chief Waste Plant Operator Glenn Hill, and Chief Water Plant Operator, Eddie Brown were present.

On a motion by Commissioner Yeldell, seconded by Commissioner Kelly, the commissioners voted to unanimously approve the agenda as presented.

On a motion by Commissioner Kelly, seconded by Commissioner Yeldell, the commissioners voted unanimously to approve the August meeting minutes, August accounts payable and financial statements as submitted.

The following comments were presented by department heads.

Deborah Peeler, Office Manager, presented the following report:

- Office staff took six new deposits for service during the month of August.
- Seventeen customers were disconnected for non-payment on 8/21/23 and three door hangers were left.
- Office staff created ninety-five work orders from customer calls during the month of August.
- Fortiline representatives were on-site with a crewmember on 8/29/23 to check the settings of some water meters that we received from their company. All meter settings are currently consistent.
- Overall, operations are running smoothly.

Superintendent, James Robinson, presented the following report:

- The crew repaired 7 water leaks.
- We received 23 locates for SC 811.
- We took the tank on Hwy. 378 offline so it could be cleaned and inspected.
- JR & Kevin attended the APPA Safety rule change meeting with Electricities in Orangeburg.

- The crew has been tree trimming and bushhogging in our spare time.
- Overall, operations are running smoothly.

Glenn Hill, Chief Wastewater Plant Operator presented the following report for his department:

- Matt Marchman has replaced the last two panels on the list at the waste treatment plant.
- We had our gearbox and pump rebuilt in the belt press room and it is running fine.
- We hired a new wastewater treatment plant trainee this month. Jonathan Self started on 8/21/23 and is working out very well.
- Overall, operations are running smoothly.

Eddie Brown, Chief Water Plant Operator presented the following report for his department:

- J. Strom Thurmond reservoir had elevations for the month of August 2023 at the first of the month of 328.32 ft and a final elevation August 31, 2023, of 326.81 ft.
- Marchman Instrumentation and Control Specialist, LLC has begun working at the water treatment plant addressing sample pumps and electrical issues at the water treatment plant.
- The skid and bulk storage tank for the chlorine dioxide generation system has been delivered to the water treatment plant.
- The first week of August 2023, WCTEL installed video surveillance cameras at each elevated tank site. Two video surveillance cameras were also installed at the raw water pump station. These five cameras were added to the security system at the water treatment plant for monitoring and security purposes.
- Turnipseed Engineers has requested bids for a one-inch tap for the raw water line and a two-inch motive waterline from an existing four-inch line at the water treatment plant. The raw water tap is for injection of the chlorine dioxide solution. Motive water from the four-inch line is necessary to carry the chlorine dioxide solution to tap on the raw water from the chlorine dioxide generation system. Bids were requested from Chandler Construction and Carolina Tap and Bore.
- On August 21 and 22 2023, the Highway 378 elevated tank was taken out of service and drained. August 23, 2023, Utility Services Group Water Solutions was onsite at the Highway 378 elevated tank. The elevated tank was washed out and inspected. After two consecutive negative bacteria analyses, Highway 378 elevated tank was placed back into service on August 28, 2023. As part of the yearly contract agreement, Main Street elevated tank was visually inspected by the Utility Services Group Water Solutions team during the site visit for Highway 378 elevated tank.
- Specification drawings and paint specs are being provided to Utility Services Group Water Solutions for a quote to add the US Highway 221 elevated tank to McCormick CPW's existing annual support agreement.
- September 6, 2023, Utility Services Group Water Solutions made a visual inspection of the US Highway 221 elevated tank to begin the bid process of adding the site to McCormick CPW's annual contract agreement.
- Daily operations for water production, for the better portion of time, have been proceeding effortlessly and efficiently.

Cheryl Daniels, General Manager, presented the following report:

- We held several interviews for the position at the wastewater plant and hired Jonathan Self. His start date was August 21. We found a good candidate for the water plant during the interviews and hired him, but he chose to take another job. We have decided not to hire anyone else currently.
- We met with Columbus Stephens, Reco Robertson, and Jeremy Sponseller on August 13 to discuss the water line on Pine Street Extension. This property is closer to the county line than CPW's line to provide service.
- James Robinson, Kevin Ashley, David Tyre and I met with Mayor Smith, Sitec, JLA (Johnson, Laschober and Associates) to discuss the sewer lines behind Town Hall and the 6-inch water line in front of Town Hall where the Veterans Memorial Parks is proposed. Minutes from this meeting are attached as reference. David Tyre submitted drawings and specifications to Sitec for modifications to the existing water line. (attached) This would have to be included in the project as a change order. We have not received a response from Sitec or Town Hall regarding this matter.
- Vanguard has completed the installation of the automatic read water meters. There are several meters that were not included in the project. We are looking at the locations and determining the status of these meters.

There being no further business, a motion to adjourn was made at 5:16 p.m. by Commissioner Kelly, seconded by Commissioner Yeldell, with all in favor.

Respectfully Submitted,

**Deborah Peeler**  
**Office Manager**