



Minutes
Regular Meeting
5:00 pm, June 8, 2023

Chairman Leonard Bowick called the monthly business meeting to order with Commissioner Leonard Bowick, Commissioner George Yeldell, General Manager Cheryl Daniels, Office Manager Deborah Peeler, and Chief Waste Plant Operator Glenn Hill present. Commissioner Kent Kelly, Superintendent James Robinson and Chief Water Plant Operator Eddie Brown were absent from the meeting.

On a motion by Commissioner Yeldell, seconded by Commissioner Bowick, the commissioners approved the agenda as presented. Vote called for and agenda was approved unanimously.

On a motion by Commissioner Yeldell, seconded by Commissioner Bowick, the commissioners approved the May meeting minutes, May accounts payable and financial statements as submitted. Vote called for and these items were approved unanimously.

The following comments were presented by department heads.

Deborah Peeler, Office Manager, presented the following report:

- Office staff took seven new deposits for service and one deposit for a new water tap during the month of May.
- Eleven customers were disconnected for non-payment on 5/22/23. One remains off.
- Office staff created sixty-four work orders from customer calls during the month of May.
- Overall, operations are running smoothly.

Commissioner Bowick, presented the following report for James Robinson's department:

- Anthony Michaels of Electricities came and conducted pole top/bucket truck rescue training with our crew on Wednesday, May 31. He also presented our crew with a Safety Award for 2022 (No Lost Workday Cases)
- The crew replaced a broken fire hydrant on Wall Road on May 8.
- The crew repaired a water leak on Plain View Drive on May 22.
- A 1-inch water tap was installed at Willow Creek on May 24.
- Our crew located 27 tickets for SC811 during the month of May.
- The crew hung the Class of 2023 banners on lamp posts up town.
- We have been tree trimming around power lines.
- Overall, operations are running smoothly.

Glenn Hill, Chief Wastewater Plant Operator presented the following report for his department:

- #1 Carousel is running as it should.
- Matt Marchman has replaced our 60 hp vertiline pump power panel and we have not had any more problems with it.
- Pumps are working fine at the Mims lift station.
- Harper is almost finished with the plant upgrade.
- Matt Marchman has started upgrading lift station panels.
- Overall, operations are running smoothly.

Eddie Brown, Chief Water Plant operator presented the following report for his department:

- The DHEC lab inspection went very well on May 16. We are awaiting a written response report from DHEC. The items that were brought up are being addressed.
- The standard operating procedures, calibration bench sheets, and daily analysis bench sheets that were provided by Goldie & Associates were approved by SCDHEC. There are a few minor revisions that need to be made and will be addressed in the next couple of weeks. I will schedule a meeting with Goldie & Associates regarding these revisions.
- J & T Services removed the rental generator, and we went back to our old generator. We will use it until the new one comes in provided there are no major malfunctions with it.
- Our contract with Southern Flow expired on May 31 and we entered into a new service contract with M/R Systems effective June 1.
- Overall, operations are running smoothly.

Cheryl Daniels, General Manager, presented the following report:

- Kevin Ashley and I met with Mike French and another representative from Charter Communication on Friday, May 19 to discuss pole attachments. I sent the agreement to Tripp Padgett for review, and it has been forwarded to their legal team to finalize before work begins. Kevin and our crew had marked our poles on a map for them prior to the meeting.
- I attended a SCAMPS membership meeting in Columbia on Wednesday, May 17. The topic of discussion was hiring a Program Manager. It is a group consensus that this position is crucial to keep up with all the regulatory matters related to power. This will be voted on at the SCAMPS annual conference.
- David Tyre and I attended a SCIIP Project Management Workshop in Columbia on Wednesday, May 31. This was concerning the grant money CPW received for the Mechanical Barscreen and Raw Water Pump Station Improvements.

There being no further business, a motion to adjourn was made by Commissioner Yeldell, seconded by Commissioner Bowick, with all in favor.

Respectfully Submitted,

Deborah Peeler
Office Manager